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O/O THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1, STAFF ROAD, SECUNDERABAD – 500 009
Phone No. 040-27843385, 27847957 Fax No. 040-27810499

NO. AN/I/1144/GC

Date : 04.07.2018

IMPORTANT CIRCULAR

To

1. The Addl. CDA i/c, PAO (ORs) EME, Sec'bad
2. The ACDA i/c, PAO (ORs) AOC, Sec'bad
3. The SAO i/c, AAO (Army), Visakhapatnam
4. All Sub-offices under CDA, Secunderabad.

SUB : Prohibition on Posting of official documents/communications in the social media sites - Regarding.

Please find enclosed this office circular of even no. dated 04.07.2018 for necessary circulation and strict compliance.

Encl: As stated

Sd/-
Sr. Accounts Officer (AN)

✓ Copy to:

The Officer I/c
EDP centre
(Local)

: For uploading the circular in CDA, Sec'bad website.

Ugww
Sr. Accounts Officer (AN)



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Date : 04.07.2018

CIRCULAR

SUB : Prohibition on Posting of official documents/communications in the social media sites - Regarding.

It has been brought to the notice of this office that the official documents/communications are being posted in the WhatsApp and other social media sites by some officers/staff which has been viewed seriously by the competent authority. Communication of such documents by unauthorized persons is not only improper but also violative of the provisions of Rule 11 of CCS (Conduct) Rules, 1964. Therefore, it is warned that any infringement of Rule 11 by any individual will amount to serious misconduct and render him/her liable for disciplinary action.

All the officers and staff are directed to desist themselves from posting official documents/communications on social media sites.


Dy.CDA (AN)