

IMPORTANT CIRCULAR



O/o THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1, STAFF ROAD, SECUNDERABAD – 500 009
Phone No. 040-27843385, 27847957 Fax No. 040-27817275

NO. AN/I/O/2081/Disp/Vol.II

Dated : 28 .09.2018

To

1. The DCDA i/c, PAO (ORs) EME, Sec'bad
2. The DCDA i/c, PAO (ORs) AOC, Sec'bad
3. All GOs in Main Office
4. The SAO i/c, AAO (Army), Visakhapatnam
5. All SAOs/AOs/AAOs and Staff of Main Office
6. All Sub-offices at Secunderabad/Hyderabad/Suryalanka/Medak.

Sub: Prohibition on bringing any political or outside influence by Govt. servant or by their close relatives in respect of service matters. - reg

HQrs office has informed that despite repeated instructions, in recent times, it has been observed that instances of bringing outside as well as political influence by the official and their close relatives in matters of service like transfer etc are on the rise. In this context, attention is also invited to DoPT OM bearing F.No.11013/08/2013-Estt.(A-III) dated 31.08.2015.

2. It is enjoined upon all officers and staff serving in this organization that they should desist from bringing outside influence in the matters of service like transfer and should utilize the grievance redressal mechanism in place in the department for settlement of their genuine grievances, the proper course is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level who is competent to deal with the matter in the organisation. The case of violation of the instructions in this regard is liable to attract disciplinary action as per CCS (Conduct) Rules, 1964.

3. This communication may be given wide circulation and contents may please be got noted by all the officers and staff and their signatures may be obtained and kept on record.

Please acknowledge receipt.

Encl: 1 (One)

Copy to:

The EDP Centre, Local - For uploading on official web site.

Sd/-
(Siva Sankar Bandi)
DCDA (AN)

[Signature]
Sr. Accounts Officer (AN)