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To

As per standard list.

Sub: Audit checks while forwarding of Medical Claims.

Of late it has been observed that many cases in respect of medical claims are being received in this office for seeking ex-post facto sanction even for petty reasons. There has been a manifold increase in the number of such cases in the past few months. This practice has been viewed seriously by the Competent Authority and certain guidelines have been devised which are to be strictly adhered to while submitting of medical claims.

1. The claims seeking for ex-post facto sanction where visiting a non-empanelled hospital should be such that the cases are genuine to be justified in the normal jurisprudence.
2. There are certain cases where the person intending to take treatment other than duty station, especially in pregnancy/ delivery cases, the beneficiaries are intimating the department of the future situation where treatment will be obtained in non-empanelled hospitals. Such cases may be discouraged.
3. In certain cases, there is a visit to CGHS dispensary in the morning and the subsequent visit to a empanelled/non-empanelled hospital without prior permission necessitating an ex-post sanction. In such cases, the view of the Officer-in-charge may invariably recommend/justify as to what extent such visit was necessary.
4. There are cases where the claims are being submitted even after lapse of 6 months with petty reasons which is unacceptable and such cases are to be curtailed to the barest minimum number. Such cases will not be considered henceforth.

5. Non-listed CGHS investigations prescribed by CGHS Doctors in such cases prior permission may be obtained before undergoing the test as per the provisions of CGHS rules.
6. While forwarding the medical claims, it may be ensured at your end that the claims are in accordance with the extant Rules of CGHS/CSMA.

In view of the above, it is reiterated that while submitting/forwarding medical claims, the claimants/ forwarding officers may satisfy themselves as to the genuineness of the claims which are over and above the extant rules. It is also stated that the cases where it is felt that the case lacks genuineness in the events leading to emergency, the same will be returned forthwith.



(S.Vatsala)
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