

**BY FAX/THROUGH WEBSITE/URGENT**



**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
No.1, STAFF ROAD, SECUNDERABAD-500009**

**TELE: 040-27843385**

**FAX:040-27810499**

No.AN/I/1010/AAOs/Depn/2017

Dated: 06.06.2017

To

1. The PAO (ORs) EME, Secunderabad
2. The PAO (ORs) AOC, Secunderabad
3. The AAO (Army), Visakhapatnam
4. The RAO (MES), Secunderabad
5. The LAO (A)/(B)/DAD Secunderabad/Hyderabad
6. The AAO BSO (N)/(S)/K'Bagh Secunderabad/Hyderabad
7. The AAO, AGE (I) Fy, Eddumailaram, Medak
8. The AAO, AGE (I) AF, Suryalanka
9. All Sections in the main office (Local)

Sub: Filling up vacancies in the grade of Accounts Officer/Audit Officer in NTRO on deputation basis.

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Hqrs. Office has called for volunteers from amongst the eligible AAOs for the abovementioned deputation posts.

2. The eligibility conditions for the aforesaid posts are as under:-
  - (a)(i) holding analogous posts on regular basis in the parent cadre or department: or  
(ii) with six years' regular service in the grade rendered in level-6 in the pay matrix (pre-revised PB-2, Rs 9300-34800/- with grade pay of Rs. 4200/-) or equivalent in the parent cadre or department; **and**
  - (b) Possessing any one of the following qualifications:-
    - (i) Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organized Accounts Department of the Central Government; or
    - (ii) Successful completion of training in the Cash and Accounts Work in the Institute of Secretariat Training and Management or equivalent training course and a minimum of four years of experience in Cash, Audit, Accounts and Budget work.
3. In addition, the following eligibility conditions are applicable:
  - (a) Who have earned atleast Good and above ACR gradings during last five years are only recommended.
  - (b) Should not have exceeded the age of 56 years as on closing date of receipt of application.
  - (c) Should have completed mandatory cooling off period of three years from previous deputation, if any.
4. The interested eligible AAOs can down load the application proforma from CGDA website and forward to this office duly filled in all respects and alongwith the required certificates/documents to this office, latest by **07.06.2017** for onward transmission to Hqrs. Office.

GO (AN) has seen.

*Handwritten signature*  
SAO (AN)