



रक्षा लेखा नियंत्रक का कार्यालय

Office of the Controller of Defence Accounts

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No. E-I/T2/DPM/TECH CORR

Dated : 27/05/2015

To

The DGNP/ AO DGNP, Vishakapatnam
The CCE R&D/AO CCE R&D Secunderabad
ALL GEs/AOs GE
Local & Vishakapatnam

Sub : Daily booking of Class IV Vouchers by AOs,GE/CCE: Actionable point No.6 on Accounts and Budget Presentation made on 14.11.2014 to CGDA.
Ref : Hqrs letter No.A/III/12157/CMP/Vol-IV Dated 26.05.2015.
Main office letter No.E-1/T1/Vshwak Corr Dated 03/03/2015.

1. A copy of HQRs Letter DT 26.05.2015 under reference is placed in CGDA Web-site. The same may please be downloaded from the website and complied with, w.e.f. from 01/06/2015.

2. Hqrs Office has directed vide above reference letter that till the issues raised by the PCsDA/CsDA as per feedback is resolved, the instruction issued by Hqrs office letter dt 27/02/2015, and Main Office letter dt 03/03/2015 regard to **Daily Booking and Compilation of expenditure and Uploading of compiled data by the AOs GE , be complied with effect from 01-06-2015, without fail.**

3. Compliance of the instructions on the subject may be strictly ensured.

4. Please acknowledge receipt through return mail, without fail.

5. CDA has seen.

B. Siva Sankar
(Siva Sankar Bandi)
ACDA

Copy to:

1) The Additional CDA: For information w.r.t. Headquarters Letter
AAO (NAVY) cited under reference please.
NAD Cross roads,
Visakhapatnam.

2) The ACDA I/C : For information, it is requested to ensure submission of
PM

AAO (ARMY) on daily basis of all AOs GE located at
Visakhapatnam through
Visakhapatnam your office to AAO (NAVY), Visakhapatnam.

3) The SAO I/c : For information along with a copy of the HQRs letter please.
EDP Centre(local)

B. Siva Sankar
(Siva Sankar Bandi)
ACDA



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A/III/12157/CMP/Vol-IV

Dated 26-05-2015

To

All Regional PCsDA/CsDA

Sub: - Daily booking of Class IV Vouchers by AOs, GE/ CCE: Actionable point No 6 on Accounts and Budget Presentation made on 14.11.2014 to CGDA.

Attention is invited to this office letter of even No dt 27-02-2015 whereby a pilot project on daily booking and compilation of expenditure and uploading of compiled data by the AOs GE was run in March, 2015 and feedback in this regard was sought for further examination.

2. From the feedback received from the PCsDA/CsDA, the time lag has been reportedly reduced in the revised procedure, as expenditure is compiled and uploaded on daily basis. Further, from the feedback one of the important deficiency came to the notice is that the 'Project Vishwak' is designed for monthly compilation. It is not catered for generating date wise Punching Medium (PM). As such Controllerate have resorted to sending compiled data through e-mail/FAX etc., which has been found satisfactory.

3. One of the Controllers has opined that there is still an area of concern in time lag between actual passing of bills at AO GE office and preparation of PM. As far as real time booking of expenditure is concerned, there may be a time lag of one day at least due to delay in cheque signing, sometimes by the CWE/GE. This time lag could be eliminated if the process of CMP is implemented at AOs GE. The issue of delay on the part of the MES authorities needs not overemphasis as they are primarily responsible for issue of cheque. AOs GE are largely concerned with the timely preparation and compiling of PM. The PM should be immediately compiled and uploaded after the details of the cheques are entered into the Cash Book and cheque vetted under his dated initials.

4. Some of the common issues raised by the PCsDA/CsDA while giving feedback are appended below:-

- (i) All AOs GE are not connected with WAN.
- (ii) 'Project Vishwak' not implemented in all AOs GE.
- (iii) Existing version of 'Project Vishwak' not compatible to generate date wise PM as it has been designed for the monthly PM.

- (iv) As printed compilation of PM is not available for previous day. AOs GE/CCEs are not able to trace the error on a daily basis.
- (v) Some of the units are located in far flung areas where there is frequent break down of the communication system.
- (vi) There is no inbuilt mechanism in the system to ensure that data has been received from various DDP Centres.
- (vii) Daily booking of data would result in extra man days till 'Project Vishwak' becomes fully operational. After receipt of PM data, the step involved are segregation of the data, punching, checking the edit list and finally uploading the data, which requires extra man-power.
- (viii) As an alternative to 'Project Vishwak', AOs GE may be provided user-id pass word in new compilation system for direct uploading of data.
- (ix) Some of the PCsDA/CsDA have highlighted connectivity problems in their sub-offices as serious constraint in rendition of daily booking.

5. All the above issues have been referred to the EDP Centre of HQrs Office for the examination and necessary upgradation of in Project 'Vishwak' and connectivity. It has been decided that till above issues are ~~the~~ resolved, the instructions issued by this office vide above cited circular letter 27-02-2015 in regard to daily booking and compilation of expenditure and uploading of compiled data by the AOs GE, be complied with effect from 01-06-2015 through e-mail/nic mail/ Zimbra mail /fax etc.

This issues with the approval of Addl CGDA (BS)


ACGDA (A&B)