



Government of India  
(Ministry of Defence)  
Office of the Controller of Defence Accounts  
No.1, Staff Road, Secunderabad- 500 009  
Telephone: 040-27843385 Fax:040-27817275



हर एक काम देश के नाम / Har Ek Kaam Desh Ke Naam

No. AN/III/1045/DAD Day/2020-21

Dated: 21.09.2020.

CIRCULAR  
(Through CDA, Sec-bad Website)

To,

- 1.All Sub Offices (as per standing list)
- 2.The President, DADERWA, Lekhanagar.

Subject: Annual Day Celebration of Defence Accounts Department, 2020 – reg.

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Hqrs circular No.AN-Coord/DAD Day/2020/Preparation, dated 16.09.2020, regarding DAD Day Celebration has intimated as below for information and necessary action.

Defence Accounts Department Day celebration is observed every year on 01<sup>st</sup> October, by organizing suitable programmes and activities at different levels.

In this concern it is brought out to the notice of all concerned that Min. of Fin., Dept. of Exp., has issued economy measures for expenditure management vide F.No.7(2)/E.Coord/2020, dt.04/09/2020(copy attached), wherein it has been instructed that expenditure on celebration of Foundation Day should be discouraged or if felt necessary be appropriately curtailed.

Keeping in view the same and ongoing COVID-19 Pandemic situation, it has been decided by the Competent Authority to discourage the expenditure on celebration of DAD Day on 01<sup>st</sup> October, 2020 and hence, no elaborate functions will be organized by this organization.

Further, please also refer HQrs. Office circular No.Coord/13005/RM AWARD, dt.23/04/2020 and 17/08/2020, regarding "Raksha Mantri Award for Excellence" and "DAD Motivations Awards" to be given to recognized exceptional work done by the staff/officers of the Department, wherein it was conveyed that no Award would be conferred for this year. However, Controller will recognize the work of officials by giving away certificates in appropriate form inconsonance with the instruction contained in Dept. of Exp., ibid OM dated 04/09/2020 and no cash award/mementoes to be given under DAD Motivation Scheme as circulated vide HQrs Circular No.Coord/13005/RMA/Augment, dated 3<sup>rd</sup> December, 2019.

The above may be noted for strict compliance

ACDA (AN)

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F.No.7(2)/E.Coord/2020  
Government of India  
Ministry of Finance  
Department of Expenditure  
North Block

New Delhi  
Dated: 4<sup>th</sup> Sept. 2020

OFFICE MEMORANDUM

**Subject: - Expenditure Management – Further Economy Measures**

With a view to improving the quality of public expenditure, containing non-developmental expenditure and ensuring availability of adequate resources for meeting the needs of critical priority schemes, Ministry of Finance, has from time to time issued instructions on Expenditure Management. In the context of the present fiscal situation and the consequent pressure on Government resources, there is a need for further economy and rationalization of non-priority expenditure, while protecting and preserving priority expenditure. With this objective, the following economy instructions will come into force with immediate effect.

**1. ADMINISTRATIVE EXPENDITURE:-**

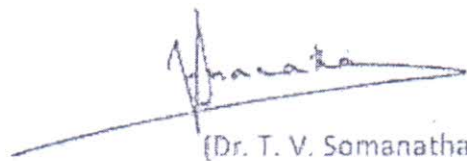
All Ministries/Departments including Attached Offices/Subordinate Offices and Autonomous Bodies shall observe the following instructions for curtailing Administrative Expenditure.

- a.) No printing/publishing of books, publications, documents, etc. will be done on imported paper, except where printing is done abroad by Indian Missions, etc.
- b.) Expenditure on functions such as celebrations of Foundation Day, etc. should be discouraged or if felt necessary be appropriately curtailed. In any case, travel for such functions and provision of bags or mementoes should be avoided.
- c.) Consultancy Assignments - All Ministries/Departments may carry out a review of the individual Consultants appointed in their respective Ministries/Departments in consonance with the provisions of GFR and

reduce the number of Consultants to the minimum requirement. Due economy may be observed while determining the fees of the Consultants and care may be taken that such fees are not disproportionate to the quality and quantity of work to be carried out by the Consultants.

## 2. CREATION OF POSTS:-

- a.) There will be a ban on creation of new posts, except with the approval of Department of Expenditure, in Ministries/Departments, Attached Offices, Subordinate Offices, Statutory Bodies and Autonomous Bodies.
  - b.) This ban will cover all creation of posts under powers which have been delegated to any organization regardless of the source of such authority or power.
  - c.) If any posts have been created after 01.07.2020 under delegated powers or authority, without approval of Department of Expenditure and have not yet been filled, then such posts shall not be filled. If it is deemed absolutely essential to fill them, proposals may be sent for approval of Department of Expenditure.
3. Secretaries of the Ministries/Departments, being the Chief Accounting Authorities as per Rule 70 of GFR, shall be fully charged with the responsibility of ensuring compliance of the above instructions. Financial Advisers shall assist respective Departments in securing compliance with these measures.

  
(Dr. T. V. Somanathan)  
Secretary (Expenditure)

All Secretaries of the Government of India  
Copy to:-

1. Principal Secretary to the Prime Minister
2. Principal Advisor to the Prime Minister
3. Cabinet Secretary
4. CEO, NITI Aayog
5. All the Financial Advisers