

**Important Circular**

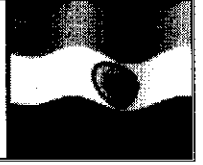


**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**

No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275



NO: AN/I/3011/Antedating

Date: 17.06.2016

To

1. The CDA(IT&SDC) Secunderabad
2. All sections in Main Office
3. All sub offices under CDA Secunderabad

Sub:- Antedation of promotion in various grades.

Ref:- This office circular No.AN/I/3011/Antedating date.10.11.2015

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With reference to Hqrs office letter No. AN/XI/11053/ Antedation/ SO(A)/ 2015 dated 06.10.2015 this office issued a circular vide above cited under reference called for cases of antedation of promotion in separate statement grade wise instead of forwarding peace meal manner.

Further , Hqrs office observed that still sending such cases in piece meal manner and without the requisite documents, resultant in increase of work load. As such , Hqrs office has given one final chance to forward such cases duly supported by relevant documents.


There fore , all such cases of antedation of promotion, in separate statements grade wise , with relevant documents as per extant rules/orders on the subject may be forwarded to this office latest by 24.06.2016 in the proforma enclosed for further necessary action.

Please acknowledge receipt.

Encl: As above.

**Copy to**

The EDP Centre :- For uploading please

  
(G. Jayasurian Nair)  
Sr. Accounts Officer (AN)

  
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Sr. Accounts Officer (AN)