



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275

PART II O.O.NO. 331

DATE: 08-10-2014

Sub: Transfer Estt.-DAD (within Organization)

The following transfers are notified.

Sl. No.	Name, Grade & A/c No. (Shri/Smt/Kum)	Transferred Office/organization		Date of	
		From	To	SOS	TOS
1	2	3	4	5	6
1.	Chandan Gupta, SA / 8339207	PAO(ORS)EME Secunderabad	MO CDA Secunderabad	01-09-14 (AN)	03-09-14 (FN)
2	Anish Kaushal, SA / 8339201	LAO(B) Sec'bad	MO CDA Secunderabad	07-08-14 (AN)	11-08-14 (FN)
3	Suresh Kumar Mandal, SA / 8339196	PAO(ORS)EME Secunderabad	MO CDA Secunderabad	01-09-14 (AN)	03-09-14 (FN)
*4.	Badari Narayana.S, SA/8339204	PAO(ORS)EME Secunderabad	MO CDA Secunderabad	01-09-14 (AN)	04-09-14 (FN)
5	Lalit Kumar Sahoo, SA/8339192	PAO(ORS)AOC Secunderabad	MO CDA Secunderabad	20-08-14 (AN)	22-08-14 (FN)
6	Chakradhar Jena, SA/8339197	LAO(B) Secunderabad	MO CDA Secunderabad	15-09-14 (AN)	17-09-14 (FN)
7	Rama Nagendra Babu S, Clerk / 8339195	MO CDA Secunderabad	AO GE (South) Secunderabad	05-08-14 (AN)	06-08-14 (FN)
*8	B.V. Krishna Rao, SA/8318355	MO CDA Secunderabad	PAO(ORS)EME Secunderabad	03-09-14 (AN)	08-09-14 (FN)
9	M. Usha Bala, SA / 8335448	PAO(ORS)AOC Secunderabad	MO CDA Secunderabad	27-08-14 (AN)	01-09-14 (FN)
10.	MS Sivaganga Kumar, SA / 8334037	MO CDA Secunderabad	PAO(ORS)AOC Secunderabad	03-09-14 (AN)	05-09-14 (FN)
11.	K. Ramalakshmi, SA / 8335452	PAO(ORS)AOC Secunderabad	MO CDA Secunderabad	04-09-14 (AN)	05-09-14 (FN)

Joining time as admissible under the rules is authorized as per local transfer.

* The individual at sl no: 4 Sh Badari Narayana S, SA has been granted 01 day EL on 03-09-2014 and the individual at sl no: 8 Sh B.V. Krishna Rao, SA has been granted 01 day CL on 05-09-2014.

(Auth: AN/I/1005/2014/Vol.I dated 31/07/2014)

Sd/-
(MOINA BENAZIR)
DY.CONTROLLER (AN)

ORIGINAL IN: AN/I/1005/2014/Vol-I

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06. The LAO(B) Secunderabad
07. The AO GE (South), Secunderabad
08. The SAO/AO I/C AN-Pay/AN-II/AN-III/O&M Cell/Stores Sn/M-Sn/E-Section/ACR Task/Pt.II O.O.File/ Guard file/PC file/Service Book/ EDP (For updation of website).
09. Individuals concerned.
10. Spare copies.

(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO. 1 STAFF ROAD, SECUNDERABAD - 500 009

PART II O.O.No. 334

DATED : 09-10-2014

SUB :- RECRUITMENT OF TY. AUDITOR IN DEFENCE ACCOUNTS
DEPARTMENT (THROUGH STAFF SELECTION COMMISSION, (SR)
CHENNAI).

Controller of Defence Accounts, Secunderabad hereby appoints Ms Nisha as **Ty. Auditor** in the Pay Band (PB-1) of Rs.5200-20200 with Grade Pay of Rs.2800/- w.e.f. 01/09/2014 (FN) (First September Two Thousand Fourteen). The Account number allotted to the individual is 8345651.

2. She will be on probation for a period of two years from the date of joining in this department i.e., 01/09/2014 (FN).

3. In terms of CCS(RP) Rules, 2008 the individual's initial pay will be fixed at **Rs.8560/- Plus Grade Pay Rs.2800/-**.


4. She will be governed by New Pension Scheme vide Government of India, Ministry of Finance, Department of Expenditure, Controller General of Accounts, New Delhi O.M.No. F-1(7)/2003/TA/19 dated 14/1/2004 & O.M.No.F-1(7)/2003/TA/77-81, dated 04/02/2004.

Sd/-
(MOINA BENAZIR)
Dy. Controller (AN)

Original in : AN/I/1095/SSC/Appt. AUDITOR/N

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6. AN-II, AN-III, AN/Pay, CR file, O & M Cell, Hindi Cell, A/CS Sn, NPS, EDP (for updating website)
7. Individual concerned.
8. The Regional Director, Staff Selection Commission (SR), Chennai.


(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)

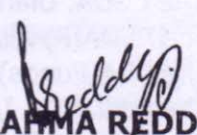
Contd-----2

PART II O.O.No. 334 DATED : 09-10-2014

The other particulars of the individual are as under :-

1.	Date of Birth	05-01-1989 (Fifth January Nineteen Hundred and Eighty-Nine)
2.	Community	UR / Hindu
3.	Educational Qualification	B.Tech.,
4.	Authority for Age relaxation	NA
5.	Date of selection	08-05-2014
6.	Account No. Allotted	8345651
7.	Office to which posted	PAO(ORS)EME, SECUNDERABAD
8.	Home Town	ROHTAK, STATE: HARYANA
9.	Date of Selection for Appt./Crucial date for age	08-05-2014 / 01-01-2012
10.	Scale of Pay (Pay Band-1)	Rs.5200-20200 with Grade Pay of 2800/-
11.	SSC Particulars	1) SSC (SR) Chennai File No. 6/2/2013-SR dated 13-08-2014 Combined Graduate Level Examination, 2012 2) Roll No. 8002017775 3) Rank No. SL/III/2861
12.	Other Particulars	----
13.	Remarks	NIL

She has been declared 'FIT' for general and field service in and out of India.


(P. BRAHMA REDDY)
SR. ACCOUNTS OFFICER (AN)



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275

PART II O.O.NO. 340

DATE: 14/10/2014

Sub: Transfer Estt.-DAD (within Organization)

The following transfers are notified.

Sl. No.	Name, Grade & A/c No. (Shri/Smt/Kum)	Transferred Office/organization		Date of	
		From	To	SOS	TOS
1	2	3	4	5	6
1*	M. Rambabu, Auditor / 8320868	AAO BSO Kanchanbagh	PAO(ORS)EME Secunderabad	30/08/14 (A/N)	25/09/14 (F/N)
2.	M. Maheshwar, Clerk / 8337310	PAO(ORS)EME Secunderabad	AAO BSO Kanchanbagh	18/09/14 (AN)	19/09/14 (FN)
3.	D.M. Sheker, MTS/8337321	IT & SDC Secunderabad	Main Office CDA Secunderabad	27/08/14 (A/N)	01/09/14 (F/N)
4.	S. Surya Prakash, MTS/8337319	Main Office CDA Secunderabad	LAO (DAD) Hyderabad	18/09/14 (A/N)	20/09/14 (FN)

Joining time as admissible under the rules is authorized as per local transfer.

*The individual at Sl no:1 Sh M. Rambabu, Auditor has been granted commuted leave for 24 days from 01.09.14 to 24.09.14.

(Auth: AN/I/1005/2014/Vol.I dated 04/08/14, 26/08/14 & 18/09/14 respectively)

Sd/-
(MOINA BENAZIR)
DY.CONTROLLER (AN)

ORIGINAL IN: AN/I/1005/2014/Vol-I

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05. The IT & SDC, Secunderabad
06. The LAO(DAD)Hyderabad.
07. The AO GE Kanchanbagh, Hyderabad.
08. The AAO BSO Kanchanbagh, Hyderabad.
09. The SAO/AO i/c-AN-Pay/AN-II/AN-III/O&M Cell/ACR Task/Pt.II O.O.File/ Guard file/PC file/Service Book/EDP (For updating of website)
10. Individuals concerned.
11. Spare copies.


(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO. 1 STAFF ROAD, SECUNDERABAD - 500 009

PART II O.O.No. 341

DATED : 14/10/2014

SUB :- RECRUITMENT OF TY. AUDITOR IN DEFENCE ACCOUNTS
DEPARTMENT (THROUGH STAFF SELECTION COMMISSION (NR)
DELHI).

Controller of Defence Accounts, Secunderabad hereby appoints Shri Niraj Kumar Gupta as **Ty. Auditor** in the Pay Band (PB-1) of Rs.5200-20200 with Grade Pay of Rs.2800/- w.e.f. 07/10/2014 (FN) (Seventh October Two Thousand Fourteen). The Account number allotted to the individual is 8345653.

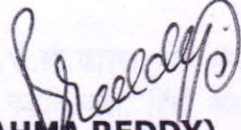
2. He will be on probation for a period of two years from the date of joining in this department i.e., 07/10/2014 (FN).
3. In terms of CCS(RP) Rules, 2008 the individual's initial pay will be fixed at **Rs.8560/- Plus Grade Pay Rs.2800/-**.
4. He will be governed by New Pension Scheme vide Government of India, Ministry of Finance, Department of Expenditure, Controller General of Accounts, New Delhi O.M.No. F-1(7)/2003/TA/19 dated 14/1/2004 & O.M.No.F-1(7)/2003/TA/77-81, dated 04/02/2004.

Sd/-
(MOINA BENAZIR)
Dy. Controller (AN)

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6. Individual concerned.
7. The Regional Director , Staff Selection Commission (NR), Delhi.


(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)

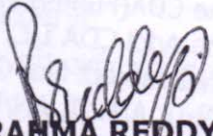
Contd-----2

PART II O.O.No. 341 DATED : 14-10-2014

The other particulars of the individual are as under :-

1.	Date of Birth	04-01-1984 (Fourth January Nineteen Hundred and Eighty-four)
2.	Community	OBC / HINDU
3.	Educational Qualification	B.A.,
4.	Authority for Age relaxation	SSC (NR) Delhi letter no: 2/1/2012-ND-1 dt: 08-01-14.
5.	Date of selection	28-07-2014
6.	Account No. Allotted	8345653
7.	Office to which posted	PAO(ORS)EME, SECUNDERABAD
8.	Home Town	Village: Harnathchak, Via: Naugachia, Distt: Bhagalpur State: Bihar
9.	Date of Selection for Appt./Crucial date for age	28-07-2014 / 01-01-2012
10.	Scale of Pay (Pay Band-1)	Rs.5200-20200 with Grade Pay of 2800/-
11.	SSC Particulars	1) SSC(NR)Delhi letter No: 2/1/2012-ND-1 dated 08-01-2014, Combined Graduate Level Examination, 2012 2) Roll No. 2409001804 3) Rank No. SL/III/4347
12.	Other Particulars	Served as Assistant in State Bank of India, Udaipur from 08-06-2009 to 30-09-2014.
13.	Remarks	NIL

He has been declared 'FIT' for general and field service in and out of India.


(P. BRAHMA REDDY)
SR. ACCOUNTS OFFICER (AN)



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275

PART II O.O.NO. 342

DATE: 14/10/2014

Sub: Transfer Estt.-DAD (within Organization)

The following transfer is notified.

Sl. No.	Name, Grade & A/c No. (Shri/Smt/Kum)	Transferred Office/organization		Date of	
		From	To	SOS	TOS
1	2	3	4	5	6
1.	K. Rajeswari, SA/8325379	Main Office CDA Secunderabad	PAO(ORS)AOC Secunderabad	10/10/14 (A/N)	13/10/14 (F/N)

Joining time as admissible under the rules is authorized as per local transfer.

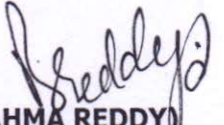
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Sd/-
(MOINA BENAZIR)
DY.CONTROLLER (AN)

ORIGINAL IN: AN/I/1005/2014/Vol-I

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05. The SAO/AO i/c-AN-Pay/AN-II/AN-III/IA Sn/O&M Cell/ACR Task/Pt.II O.O.File/ Guard file/PC file/Service Book/EDP (For updating of website)
06. Individual concerned.
07. Spare copies.


(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX:040-27817275

PART II O.O.NO. 350

DATE: 20/10/2014

Sub: Transfer Estt.-DAD (within Organization)

The following transfer is notified.

Sl. No.	Name, Grade & A/c No. (Shri/Smt/Kum)	Transferred Office/organization		Date of	
		From	To	SOS	TOS
1	2	3	4	5	6
1.	P. Radesh, SA / 8325666	PAO(ORS)EME Secunderabad	AAO BSO (N) Secunderabad	07/10/14 (A/N)	09/10/14 (F/N)

Joining time as admissible under the rules is authorized as per local transfer.

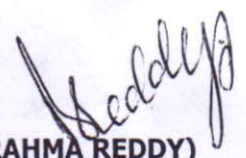
(Auth: AN/I/1005/2014/Vol.I dated 12/09/2014)

Sd/-
(MOINA BENAZIR)
DY.CONTROLLER (AN)

ORIGINAL IN: AN/I/1005/2014/Vol-I

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05. The AO GE (North) Secunderabad
06. The AAO BSO (North) Secunderabad.
07. The SAO/AO i/c-AN-Pay/AN-II/AN-III/O&M Cell/ACR Task/Pt.II O.O.File/ Guard file/PC file/Service Book/EDP (For updating of website)
08. Individual concerned.
09. Spare copies.


(P. BRAHMA REDDY)
SR.ACCOUNTS OFFICER (AN)



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009

TELE: 040-27843385

FAX: 040-27817275

PART- II O.O No. 357

DATED: 31.10.2014

**Sub: Transfer on Promotion of Sr Accounts Officer to the Junior Time Scale
(group 'A') of IDAS on regular basis.**

* * * *

Having been approved for promotion to the Junior Time Scale (Group 'A') of IDAS on regular basis in the PB-3 of Rs.15600-39100 plus Grade Pay of Rs. 5400 and posted to O/o the CDA (R&D), Hyderabad, with effect from 01.11.2014 or from the date of assumption of charge, whichever is later, **Shri Prakash Naik**, SAO/8318758 has been relieved of his duties in the O/o the AO GE, Golconda under this organisation on **31.10.2014 (AN)** with directions to report in the new office of posting for assumption of charge.

It is certified that no disciplinary/criminal case is pending against the officer as per records held in this office.

TA and joining time as admissible under rules is authorised.

(Authority : Hqrs. letter No. AN-I/1424/I/XXXXVII (R) dated 20.10.2014 and 30.10.2014)

Sd/-
(MOINA BENAZIR)
DCDA (AN)

Original in : AN/I/3019/IDAS

Copy to :

1. The CGDA, AN-I Sn, Ulan Batar Road, Palam, Delhi Cantt-110 010.
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3. The CDA (R&D), Hyderabad
4. All PCs DA/CsDA.
5. The CDA (Funds), Meerut Cantt.
6. Shri Prakash Naik, SAO - for compliance,
7. The SAO/AO i/c., AN/II, AN/III, AN/Pay, Accounts & Q&M Cell - Local.
8. Guard File, PC File, ACR Task.
9. The SAO I/c, EDP Centre, Local - for updation of website.
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(P BRAHMA REDDY)
SENIOR ACCOUNTS OFFICER (AN)

दूरभाष/Phone : 040-27843385

एक्स/Extn: 410

रक्षा लेखा नियंत्रक/CONTROLLER OF DEFENCE ACCOUNTS
नं.1, स्टाफ रोड, सिकंदराबाद/NO.1, STAFF ROAD, SECUNDERABAD-500 009

का.आ. भाग 1 / Part I O.O.No. 33

दिनांक /Date: 30.10.2014

विषय: महँगाई भत्ते में बढ़ौतरी के परिणामस्वरूप कुछ भत्तों में 25% बढ़त के संबंध में स्पष्टीकरण।

Sub: Clarification on increase in certain allowances by 25% as a Result of enhancement of Dearness Allowance.

* * *

उपरोक्त विषय पर रक्षा लेखा महानियंत्रक के दिनांक 20.10.2014 के पत्रांक . AT/1/3510/6th CPC/Vol-IX की प्रति सूचना एवं आवश्यक कार्रवाई के लिए प्रेषित की जाती है।

A Copy of CGDA letter No. AT/1/3510/6th CPC/Vol-IX, dated 20/10/2014 on the above mentioned subject is forwarded herewith for information and necessary action.

sd/-

(वाई. राजा रेड्डी / Y.RAJA REDDY)
रक्षा लेखा नियंत्रक / CONTROLLER

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वरिष्ठ लेखा अधिकारी/Sr. Accounts Officer

Office of the Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt-110010

No. AT/1/3510/6th CPC/Vol-IX

Date: 20.10.2014

To

- 1) The PCDA (NC) Jammu
- 2) The PCDA (WC) Chandigarh
- 3) The PCDA (SC) Pune
- 4) The PCDA Bangalore
- 5) The CDA (Army) Meerut
- 6) The CDA Patna
- 7) The CDA Guwahati
- 8) The CDA Chennai
- ✓ 9) The CDA Secunderabad
- 10) The PCDA (CC) Lucknow
- 11) The CDA Jabalpur

Sub: Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowance.

A copy of MoD ID No. 1/8/2011/D (Pay/Services) dated 13.08.2014 on the above subject is forwarded herewith for information and necessary action.

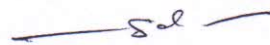
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For CGDA

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2. The CDA IT&SDC Secunderabad

With a copy of above mentioned MoD ID for information & necessary action.


Accounts Officer (AT-I)



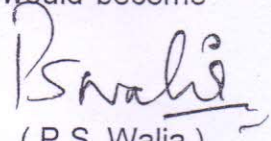
Ministry of Defence
D(Pay/Services)

Subject: Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowance.

Reference TRIPAS letter No. C/7026/6th CPC/Col.III dated 30 June 2014 on the above subject.

2. The matter has been examined in consultation with Ministry of Finance through Defence (Finance). The clarifications are as under :-

- (a) The revision/enhancement of specified allowances should be calculated on the original rate (base rate) of allowances and not on the revised rates arrived at after first revision in January 2011.
- (b) The revision of rates of allowances by another 25% would become effective at 100% rate of Dearness Allowance


(P.S. Walia)
Under Secretary

Director, TRIPAS

MoD ID No. 1/8/2011/D(Pay/Services) dated 13th August, 2014.

✓ Copy to : CGDA, Ulan Batar Road, Palam, Delhi Cantt.



दूरभाष/Phone : 040-27843385

एक्स/Extn: 410

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नं.1, स्टाफ रोड, सिकंदराबाद/NO.1, STAFF ROAD, SECUNDERABAD-500 009

का.आ. भाग 1 / Part I O.O.No. 34

दिनांक /Date: 30.10.2014

विषय: केंद्र सरकार लेखा (प्राप्ति और भुगतान) नियम, 1983 के फार्म
G.A.R.-2 (अंतिम वेतन प्रमाण-पत्र) में कठिनाइयों को हटाने
हेतु दोष सुधार ।

Sub: Correction to remove difficulties in Form G.A.R.-2 (Last Pay
Certificate) of Central Government Account (Receipt and
Payments) Rules - 1983.

* * *

उपरोक्त विषय पर रक्षा लेखा महानियंत्रक के दिनांक 09.10.2014 के पत्रांक . AT/II/187/M
CPC/Orders/Vol-V की प्रति सूचना एवं आवश्यक कार्रवाई के लिए प्रेषित की जाती है ।

A Copy of CGDA letter No. AT/II/187/M CPC/Orders/Vol-V, dated 09/10/2014
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sdl
(वाई. राजा रेड्डी / Y.RAJA REDDY)
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(जी. जयसूर्यन नायर/G. Jayasurian Nair)
वरिष्ठ लेखा अधिकारी/Sr. Accounts Officer

Office of the Controller General Of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt-110010

AT/II/187/VI CPC/Orders/Vol-V

Date: 09 Oct 2014

To,

The CDA
SECUNDERABAD

Subject: Correction to remove difficulties in Form G.A.R. 2 (Last Pay Certificate) of the Central Government Account (Receipts and Payments) Rules, 1983.

A copy of Ministry of Finance, Dept. of Expenditure O.M No. 3(2)(1)/2013/ TA-II/R&P Rules/340 dated 03.07.2014 on the above subject, is forwarded herewith for information and necessary action.

Please acknowledge receipt.

उपरोक्त विषय से संबंधित वित्त मंत्रालय, व्यय विभाग के दिनांक 03.07.2014 के पत्र सं-3(2) (1)/2013/ TA-II/R&P Rules/340 की छायाप्रति आपकी सूचना एवं आवश्यक कार्रवाई हेतु भेजी जाती है।

कृपया पावती दें।

5/9
क क ड
(अ.पी.कुकडे)

रक्षा लेखा सहायक महानियंत्रक



3(7)(1)/2013/TA-II/R&P Rules/ 246
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
Lok Nayak Bhawan
Khan Market, New Delhi.

Dated: 03rd July 2014

OFFICE MEMORANDUM

Subject: Correction to remove difficulties in Form G.A.R. 2 (Last Pay Certificate) of the Central Government Account (Receipts and Payments) Rules, 1983

In exercise of the powers conferred under Rule 198 of the Central Government Account (Receipts and Payments) Rules, 1983, the following correction to the Central Government Account (Receipts and Payments) Rules, 1983 has been made:

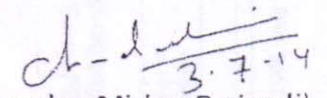
Correction Slip No.42

In Form G.A.R. 2 (Last Pay Certificate):

The following may be inserted after serial number 11:

12. The unverified gaps of service including for the periods prior to joining this office are indicated below:-

Sl. No.	Name of Ministry/ Department/Office	Period		No. of days	Nature of absence	Reasons for non-verification
		From	To			
(1)	(2)	(3)	(4)	(5)	(6)	(7)


(Chandan Mishra Dwivedi)

Deputy Controller General of Accounts

To

1. All the Ministries/Departments of the Govt. of India.
2. All the Pr.CCAs/CCAs/CAs of Ministries/Departments.
3. The Comptroller & Auditor General of India, Bahadur Zafar Marg, New Delhi.
4. The Director finance, Railway Board, New Delhi.
5. The Controller General of Defence Accounts, New Delhi.
6. The Dy. Director General, Department of Telecommunications, New Delhi.
7. The Dy. Director General, Department of Posts, Dak Bhawan, New Delhi.
8. PAOs, Lok Sabha Secretariat/Rajya Sabha Secretariat/President Secretariat/Election Commission, Delhi.
9. Director of Accounts, UTs Administrations- A&N Islands/Dadra and Nagar Haveli /Daman & Diu/ Lakshadweep.
10. The AG (A&E), UT of Chandigarh Administration.
11. PAOs, UT of Chandigarh Administration.

12/07/2014

948
15.7.14

1 G.A.R. 2

LAST PAY CERTIFICATE

(Obverse)

(See Rules 11(4) and 80 of Central Government Account (Receipts & Payments) Rules, 1983)

Last Pay Certificate of Shri / Shrimati
 of the office of
 proceeding on
 to

2. He / She has been paid up to at following rates:—

Particulars

Substantive Pay
 Officiating Pay
 Special Pay
 Personal Pay
 Leave Salary
 Dearness Pay

Allowances:
 (a) D.A / A.D.A
 (b) CCA
 (c) HRA
 (d)

(Rate of Deductions)

GPF I.TAX CGEIS / CGEGIS

(a) Composite rate

(b) Insurance rate only

Licence Fee for Govt. Accommodation No.

@ P.M.

3. His / Her General Provident Fund Account No.
 is maintained by the Pay and Accounts Office

4. He / She made over charge of the Office of on
 the noon of

5. Recoveries are to be made from the emoluments, etc., of the Government
 servant as detailed on the reverse.

6. He / She is also entitled to draw the following:—
 7. He / She has been sanctioned leave preceding joining time for days
 8. He / She finances the Insurance Policies detailed below from the Provident
 Fund:—

Name of the Insurance Company	No. of Policy	Amount of Premium	Due date of payment

1. Substituted *vide* C.S. No. 28, dated the 10th June, 1996, read with Corrigendum, dated the 14th January, 1998.

9. Details of PLI recovery through pay bills.

10. The details of income tax recovered from him / her up to the date from the beginning of the current financial year are noted on the reverse.

11. Service for the period from to (during his stay in this office) has been verified. A copy of I.P.C has been given to the Government servant.

Date:

Signature
Designation

(Reverse)

LAST PAY CERTIFICATE

Details of recoveries

Name of the advance involving recovery / adjustment	Total amount of advance sanctioned with month of drawal	Outstanding amount recoverable	Rate of instalments
	Rs.	Rs.	Rs.
Pay Advance			
TA Advance			
HBA			
MCA / OMCA			
Festival			
Any other			

Licence fee arrears Rs. for the period from to

DETAILS OF INCOME TAX, I.C.

Name of months	Pay / Leave Salary and Allowances	Fee for other amount	Funds and other deductions	Amount of income Tax recovered	Remarks
	Rs.	Rs.	Rs.	Rs.	
April, 20					
May, 20					
June, 20					
July, 20					
August, 20					
September, 20					
October, 20					
November, 20					
December, 20					
January, 20					
February, 20					
March, 20					

Signature
Designation