

IMPORTANT CIRCULAR

Fax / Speed Post

No: O&M/I/DAD Quiz/Corr/ 2017
O/o the C.D.A.
No. 1, Staff Road,
Secunderabad.
Dt. 10.11.2017

To

O/o The I.T. & S.D.C, Secunderabad
O/o R.A.O(MES), Secunderabad
O/o LAO(A), LAO(B), LAO(DAD), Secunderabad
All AOs GE / AAOs GE / AAOs BSO offices located at HYD/SEC,
Eddumailaram, Suryalanka,
O/o The UADEO, Sec`bad.

**Sub:- All India DAD Quiz 2017 & All India Debate Contest 2017:
Preliminary Round – Reg.**

I am directed to intimate that Competent Authority has decided to select a team of Officers/Staff, to participate in the **Zonal Round** of All India DAD Quiz and All India Debate Contest to be held at "RTC (SR) Bangalore".

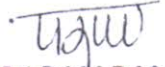
1) ALL INDIA QUIZ CONTEST 2017:

- a) It is proposed to conduct a preliminary round in Main Office to select the eligible participants in respect of the Organization of CDA, Secunderabad.
- b) The written test is common for all the Officers and Staff. All the SAOs/AOs/AAOs/SAs & below may be advised to participate in the test on **17.11.2017 at 02.30 PM** to be held in "GURUKULAM" in Main Office.

2) ALL INDIA DEBATE CONTEST 2017:

- a) "**IS FUNCTIONAL SPECIALIZATION IN DAD THE NEED OF THE HOUR**" would be topic of the debate. The Debate would be conducted on **15/11/2017 at 2.30 PM** in "GURUKULAM" in Main Office. Top two scorers would be participating in the preliminary round debate scheduled to be held at CDA, Sec`bad on **16/11/2017 at 2.30 PM**.

2. The list of interested participants may be sent to this section on or before **14.11.2017** (by Hand/Fax).


(L. PADMAPANI)
Sr. Accounts Officer (O&M)

Copy to:

The SAO I/c
EDP Centre Local.

It is requested to upload the Circular on CDA Sec`bad Website on priority basis.

IMPORTANT CIRCULAR

FAX / SPEED POST



GOVERNMENT INDIA
MINISTRY OF DEFENCE
कार्यालय, रक्षा लेखा नियंत्रक
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
नं.1, स्टाफ रोड, सिकंदराबाद
No.1, STAFF ROAD, SECUNDERABAD-500009
TELE: 040-27843385 FAX:040-27810499

No: O & M/I/TDW/DAD Essay Competition/2017

Date: 10.11.2017.

To

The Addl. CDA i/c,
PAO(ORS)EME, Secunderabad

The ACDA i/c,
PAO(ORS) AOC,Secunderabad

The SAO i/c,
AAO (ARMY),
C.E.(NAVY)Compound,
Station Road, VISAKHAPATNAM.

The S.A.O/AO i/c
R.A.O(MES) Secunderabad/VISAKHAPATNAM

The SAO/AO i/c
AOGE concerned, SECUNDERABAD/HYDERABAD/VISAKHAPATNAM

The SAO/AO i/c
LAO(A), (B) & (DAD)
SECUNDERABAD/HYDERABAD

The AAO i/c
AAO BSO, concerned,SEC`BAD/HYD`BAD/VISAKHAPATNAM

The AAOGE(I), Eddumailaram, Medak

The AAOGE(I), AFS, SURYALANKA. Bapatla Post.(A.P)

The UADEO, SEC`BAD/VISAKHAPATNAM

Sub:- **All India DAD Essay Competition Contest**

(DAD Training and Development Week – 2017(4th to 8th Dec 2017) – Reg.

As a special feature during the Training and Development Week – 2017(4th to 8th Dec 2017), HQrs., office is conducting a All India Essay Competition. The topic of essay competition is „**Is functional specialization in DAD the need of the hour** “. The under signed has been directed by the Competent Authority, to intimate that all **Officers and Staff** to forward their essay entries to **O&M** Cell of CDA, SEC`BAD e-mail id "**ao msec.dad@hub.nic.in**" on or before 21/11/2017 by 05.00 pm for onward transmission through electronically to CENTRAD (Training Division`s), Brar Square, Delhi Cantt., by **22/11/2017**.

DCDA(O&M) has seen.

Encl:- **Annexure `A`** for guidelines

Copy to :-

The SAO/AAO i/c It is requested to up load the circular Annexure `A` on CDA, Sec`bad website on EDP Centre, LOCAL. priority pl.,

All sections in m.o.

Sr. Accounts Officer(O&M)

Sr. Accounts Officer(O&M)

Annexure `A`

As per HQrs., office letter No: TD/3118/TDW/2017, dt. 31.10.2017, All India DAD Essay Competition is being conducted by CENTRAD, Brar Square, Delhi Cantt., "**Is functional specialization in DAD the need of the hour**" will be the topic of the All India DAD Essay Contest. In this connection HQrs., has requested to forward the essay entries of officers/staff electronically on CENTRAD (Training Division`s) e-mail ID positively by 5 p.m of **22/11/2017** through concerned C.D.A.

PROPOSED RULES FOR ALL INDIA ESSAY COMPETITION

1. Officers/Staff from all offices can participate in this All India Essay Competition.
2. The individuals can forward their entries through their field CDA/PCDA/IFA/PIFA/CFA(Fys)concerned to the email id of Training Division, CENTRAD, Brar Square, Delhi Cantt.,
3. The competition would be bilingual.
4. The entries should not be of more than 1000 words(the articles A, AN, THE are excluded from the word count in English language essays).
5. The participant must give an undertaking that the essay is their own original piece of writing and has not been copied from other sources. Plagiarism will not be tolerated and if detected would make the entry ineligible. Quotations and excerpts must be put within quotes and relevant sources mentioned.
6. Entries received after the closing date and closing time would not be considered for evaluation.
7. The closing time would be 5 pm of the closing date.
8. There would be three separate prizes for essay entries in both languages.

Cash Prizes that would be awarded at the All India Level for the All India DAD Essay Contest is as follows.

| Sl.No. | Prize | Prize Amount. |
|--------|--|---------------------------------|
| I | First (one for Hindi + One for English) | ₹. 6000 each (x2) + Certificate |
| II | First Runners-up (2 nd place) (One for Hindi + One for English) | ₹. 5000 each (x2) + Certificate |
| III | Second Runners-up (3 rd place) (One for Hindi + One for English) | ₹. 4000 each (x2) + Certificate |


SAO(O&M)

IMPORTANT CIRCULAR

No: O&M /I/DAD Quiz/Corr/ 2017
O/o the C.D.A.
No. 1, Staff Road,
Secunderabad.
Dt. 10.11.2017

To

The Addl. CDA I/c,
O/o PAO (ORs) EME
Secunderabad.

The ACDA I/C,
O/o PAO (ORs),AOC
Secunderabad.

The SAO I/c
Area Accounts Office (Army),
Visakhapatnam.

**Sub:- All India DAD Quiz 2017 & All India Debate Contest 2017:
Preliminary Round – Reg.**

I am directed to intimate that Competent Authority has decided to select a team of Officers/Staff, to participate in the **Zonal Round** of All India DAD Quiz and All India Debate Contest to be held at "RTC (SR) Bangalore".

3) ALL INDIA QUIZ CONTEST 2017:

c) It is proposed to conduct a written test in Main Office, PAO(ORs) EME, PAO(ORs) AOC and AAO (Army), Visakhapatnam through a preliminary Round to select the eligible participants in respect of the Organization of CDA, Secunderabad.

d) The written test is common for all the Officers and Staff. All the SAOs/AOs/AOs/SAs & below may be advised to participate in the test on **17.11.2017 at 02.30 PM to be held in your office.** Marks secured by all the participants may be forwarded to this office in the sealed cover on the same day.

e) One set of Question paper along with Key would be forwarded in a sealed cover. It is requested that required no. of photocopies may please be made on 17/11/2017 FN depending upon the strength of the participants. The test may be conducted under the overall supervision of Heads of the offices with an assistance of an SAO/AO.

4) ALL INDIA DEBATE CONTEST 2017:

b) "**IS FUNCTIONAL SPECIALIZATION IN DAD THE NEED OF THE HOUR**" would be topic of the debate. The Debate may be conducted on **15/11/2017 at 2.30 PM** in your office. Details of the top two scorers may be intimated for participating in the preliminary round debate scheduled to be held at CDA, Sec`bad on **16/11/2017 at 2.30 PM.**

c) The Rules of Contest is enclosed as Annexure "B" & "C"

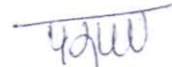
Contd...page 2

Encl:- 07 nos

:: 2 ::

FOR AAO (Army) Visakhapatnam:

All the officers and staff members serving in sub-offices at Vizag under the control of CDA, Secunderabad organization may attend the common question paper test and Preliminary Round Debate Contest in the office of AAO (Army) Vizag. Wide publicity may be given in this regard for maximum participation.



(L. PADMAPANI)
Sr. Accounts Officer (O&M)

Copy to:

The SAO I/c
EDP Centre Local.

It is requested to upload the Circular on CDA Sec'bad
Website on priority basis.

RULES FOR IIIrd ALL INDIA DAD DEBATE CONTEST

SCHEME

The Debate Contest shall be held at 3 levels :

Preliminary Round : To select a team from each PCDA/CDA/CFA/IFA for zonal level contest.

Zonal Round : To select a team from each RTC for final round .

Final Round : To be organized during Training and Development Week in first week of December, 2017

GENERAL RULES

1. The debate can be delivered either in Hindi or English.
2. The topics for the debate at the Preliminary, Zonal and the Final round are to be the same.
3. Participants would not be allowed to refer to any pre-prepared notes/sheets.
4. Each contestant would be given a maximum time limit of 4+1 minutes, during which they have to wind up their narrative; after which they would be timed out and it would call for negative marking.
5. Time starts as soon as the participant occupies the lectern/dais.
6. A bell will be rung by the time-keeper at the end of 4 minutes , to indicate that only one minute is left, for he participant to wind up.
7. The participants would be judged on their clarity of content, proficiency in the given language, diction, analytical skills, time -precision and concept clarity, brevity and nimbleness in dealing with the interjection questions.
8. Two interjections per contestant would be permitted to the audience at the end of each individual debate for each contestant.
9. The interjectors need to raise their hands , and the choice would be usually made by the compere/moderator based on the first visible basis.
10. The compere's decision regarding choice of interjector would be final.
11. Only one question would be allowed to one interjector.
12. No participant would be allowed to interject a fellow participant.

- 2 -
Annexure 'B'

13. In case of no interjections coming to an individual, two of the three judges are to put forward an interjection each to that participant.
14. The judges' decision will be final.
15. All the participants are to be briefed about the rules before the beginning of the contest. No queries will be entertained after the contest.

PRELIMINARY ROUNDS

- Principal Controllers/Controllers/PIFAs, IFAs to give wide publicity to the event by giving advance notice, especially to sub-offices.
- Principal Controllers/Controllers to nominate an appropriate panel of judges (2or 3 not less than that and the level should be JTS and above) for judging the contest.
- Every PCDA /CDA is to send only one team from their organization to respective RTCs.
- The team to be sent for the zonal round at concerned RTCs should comprise two individuals, one for the motion and one against it.
- PCsDA/CsDA may like to give some monetary/non-monetary token of appreciation to all participants/winning individuals at their discretion.

ZONAL ROUNDS

- RTCs will organize the zonal round for the winning teams of the preliminary rounds held at Controller offices coming under their jurisdiction.
- The team winning the zonal round at RTCs should be sent to the HQrs. Office for the final round. Last date for submission of the names of the winners in Zonal Round and the team from the Zone to the HQ office is 20th November, 2017. The details can be sent to the HQrs office by email at trgdiv-brar.cgda@nic.in.
- Since the teams are to represent the RTCs at the All India Level, a new team comprising the best individual speakers, for both for and against the motion, irrespective of the Controllers' can be formed at the zonal level, in case a single Controller team does not have top two best speakers.

FINAL ROUND

- The final round would be held at CENTRAD, Brar Square, Delhi Cantt.
- The topic of the debate and rules will remain same for the Final Round also.
- The participants will be awarded Participation Certificates and IA/DX as per rules.

end

Annexure 'C' -1-

Annexure - C'

[13]

Annexure A

(Referred to in Chapter 7)

ALL-INDIA DAD QUIZ CONTEST

Preamble

In accordance with the provisions of the DAD 'Training & Development Policy' various minis-
trive activities were organized in DAD offices all over the country, while observing the ~~the~~ ^{First} week of Dec-
as 'Training & Development Week'

A review of various activities showed that in several offices during the week a lot of good work was
generated. The Controllers had even gone to the extent of suggesting a 3 tier All India quiz contest, being
culmination during the 'Training & Development Week' every year.

Accordingly a scheme has been formulated to organize the quiz contest on a yearly basis as follows:

Objective

The objective of the 3 tier Quiz Contest is to generate a learning environment through enthusiastic and
meaningful participation at all levels.

Scheme

The quiz contest shall be held at 3 levels :

1. Preliminary Round : To select a team from each PCDA/CDA/CFSA/IFA*/JCEA** organization
for zonal level contest.
2. Zonal Round : To select a team from each RTC for final round. (Two Teams from R.D. Metro)
3. Final Round : To be organized during Training & Development week.

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- (i) However there will be a combined team from IFA (Army-I), IFA, (Army-II) ^{DDA (Nagpur), IFA (AF)} IFA (BR) for participating into the zonal level contest. IFA (Army-I) shall co-ordinate the activities.
- (ii) Similarly there will be combined team from CDA (AF), Dehradun and CDA (AF), New Delhi/JCDA, Nagpur for which the co-ordinating Controller will be CDA (AF), Dehradun.
- (iii) A combined team will also be formed from CDA (Army), Meerut, ^{*} ~~JCDA (Funds)~~ and CDA (Meerut), for whom the co-ordinating Controller shall be CDA (Army), Meerut.

* JCFA, Ambajhari

** A separate team from CDA (Funds), Meerut will participate in the Zonal Round of All India DAO Quiz Contest.
(Auth: Agenda point 29 Preliminary Round of ALAC - XVII dated 6/1/22)*

1. A centralized question bank will be prepared by each Pr. Controller / Controller / IFA / IFA, independently.
2. For this, the Pr.CDA/ CDA/ CFA/ IFA/ JCFA may nominate suitable officer(s) for preparing a quiz bank of at least 100 questions on :

| | |
|---|----------------|
| (a) GK and current Affairs | - 25 questions |
| (b) Administration, vigilance & establishment | - 25 questions |
| (c) Accounting & disbursement functions | - 25 questions |
| (d) Basic FDP knowledge | - 25 questions |

Officers so selected will be debarred from competing in the quiz.

3. Pr.CDA/ CDA/ CFA/ IFA/ JCDA may nominate suitable officer(s) for preparing a quiz bank of 50 questions on :
 - (e) Functional area relating to the CDA, i.e. one of the following :
 - Regional CDA inclusive of Pay accounting PBORs
 - R & D
 - Pension
 - Pension Disbursement
 - Border Roads

Air Force

Navy

Factories

Officers so selected will be debarred from competing in the quiz.

4. Questions must be well focussed, relevant, with limited and focussed replies. "Blue ball" may not be included. Choice of answer may not be given with the question.

5. Question bank may be preferably vetted by JCDA of the office/officer nominated by Pr. Controller/Controller/IFA/JCFA. Confidentiality must be maintained.

6. Pr. Controller/Controller/IFA/JCFA will give wide publicity to the event by giving advance notice, especially to the sub-offices.

(Events at Sl. no. 4-6 to be completed by 30th September)

7. Pr. Controller/Controller/IFA/JCFA will nominate quizmaster in all sub-offices and in Main Office and make the quiz questions available to him/her.

(Small sub-offices located at the same station may be clubbed)

8. Quiz to be conducted on same day in all offices under the Pr. Controller/Controller/IFA/JCFA as far as possible.

(Activity 7-8 to be completed by 15th October)

9. Pr. Controller/Controller/IFA/JCFA, must take due care to finally select a team of 4 personnel to represent his/her organisation (s) at zonal level, after organising the quiz contest in sub-offices and main office.



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10. Pr. Controller/Controller/IFA/JCFA, may like to give some monetary/non monetary token of appreciation to all participating individuals in the quiz on the basis of some criterion.

11. Every Pr. Controller/Controller/IFA/JCFA, is to send only one team from their organisation to respective RTC. No Pr. Controller/Controller/IFA/JCFA, can be represented at two RTCs.

(Events at sl. no. 11 to be completed by 30th October)

12. The suggested composition for final team from each organisation to be sent for zonal level contests to be organised at RTC may be as follows:

- | | | |
|-----------------------|---|---|
| DDAS | - | 1 (but more than one is not permissible) |
| SAO/AO/AAO/SO(A) | - | 1 |
| St. Auditor and below | - | 2 (but less than two is not permissible and preferably at least one should be from sub-offices) |

Zonal Round

1. RTC Controllers will prepare a question bank for zonal round.

(Activity 1 to be completed by 30th September)

2. At RTCs, depending upon the number of participating teams, one or two rounds of quiz contests may be held team wise. Highest scoring team goes to Headquarters for All - India Contest. (From RTC Meerut)

3. RTC Controllers may like to give away certificates/ prizes to contestants

(Activity 2-3 to be completed by 15th November)

Annexure C

- 5 -

(1)

Final Round

- I. Headquarters Round shall be held at CGDA Training Division in the Training and Development week. Rules are made more stringent. Buzzer round may be introduced at this stage.
2. A running trophy may be awarded to the winners, and certificates to all the contestants.

Suggested Rules

- I. Question is put to competitor/team and repeated once.
- II. Time starts at the end of the question when asked the second time.
- III. Time allowed is 15 seconds for GK and Currents Affairs questions and 30 seconds for aids. 10 marks are awarded for a correct answer.
- IV. No deductions for a wrong answer.
- V. Question passes in a clockwise manner to next participant, who gets 5 seconds to answer the question and 5 marks are awarded to him/her, if answered correctly.
- VI. Question passes to each contestant, with similar time of 5 seconds and 5 bonus marks if correctly answered.
- VII. One contestant gets only one chance to answer a question.
- VIII. In case of a tie, a tie breaker question would be asked. Whoever answers first would be awarded the marks.
- IX. Audio Visual rounds can be introduced if facility is available.
- X. Quiz master's decision would be final.
- XI. Quiz master will nominate a scorekeeper.
- XII. Minimum requirement of aids is a bell, and a clock.

* ————— *

End