

MOST IMPORTANT CIRCULAR



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

NO.1 STAFF ROAD, SECUNDERABAD - 500 009

TELEPHONE NO. 040-27843385. FAX NO. 040-27810499



No: AN/II/Leave/2023

IMPORTANT CIRCULAR

Date:18.12.2023

To

1. The Jt.CDA I/c, PAO (ORs) EME, Sec'bad.
2. The DCDA I/c, AAO (Army) Visakhapatnam
3. The DCDA I/c, PAO (ORs) AOC, Sec'bad.
4. The Group Officers (local)
5. All Sections in Main Office,
6. All Sub-Offices located at
Secunderabad/Hyderabad/Eddumailaram/Suryalanka/Tirupathi.

Subject: Standard Operating Procedure: Leave Module in Tulip- Reg.

**Reference: HQrs. Office MOST IMPORTANT CIRCULAR No: AN/III/3012/Circular/
Vol.XI, dated 14.12.2023.**

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HQrs. Office Most Important Circular dated 14.12.2023 regarding e-governance, Leave applying/sanction will strictly be done through leave module in TULIP in all offices under this organization **w.e.f. 01.01.2024** is circulated herewith for information and strict compliance please.

sd/
(M SUBHASH KUMAR)
ACDA (AN)

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Copy to:

The IT Section, Local - For uploading the same in the website.

Ramakrishna
(K RAMAKRISHNA)
Accounts Officer (AN)