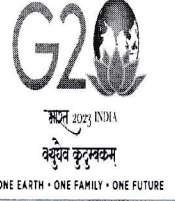


कार्यालय नियंत्रक लेखा रक्षा :
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
नं. 1 स्टाफ रोड, सिक्ंदराबाद -500 009
NO.1, STAFF ROAD, SECUNDERABAD – 500 009.
फोन/:PHONE: 040-27843385 फैक्स/FAX NO:040-27817275



सं./No: AN/II/AEBAS/2023

दिनांक/Date: 07.11.2023

(अति महत्वपूर्ण परिपत्र / MOST IMPORTANT CIRCULAR)

सेवा में/To

1. प्रभारी संयुक्त नियंत्रक, वे.ले.का. (अ.श्रे) ई.एम.ई. / The Jt. CDA I/c, PAO(ORs) EME Secunderabad
2. प्रभारी उप-नियंत्रक, क्षे.ले.का. (थलसेना), वैजाग / The DCDA I/c, AAO(ARMY) Visakhapatnam
3. प्रभारी उप-नियंत्रक, वे.ले.का. (अ.श्रे) से.आ.कोर / The DCDA I/c, PAO(ORs) AOC Secunderabad
4. ग्रूप अधिकारी (स्थानीय) / Group Officers (Local)
5. मुख्य कार्यालय के सभी अनुभाग / All Sections of Main Office
6. सिक्ंदराबाद/हैदराबाद.यद्दुमैलारम/सूर्यलंका/तिरुपति स्थित सभी उप-कार्यालय
All Sub-Offices located at Secunderabad/Hyderabad/Eddumailaram/Suryalanka/Tirupati.

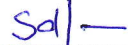
विषय : आधार सक्षम बायोमेट्रिक उपस्थिति प्रणाली (AEBAS) के माध्यम से उपस्थिति दर्ज किया जाना।
Subject: Marking of attendance through Aadhaar Enabled Biometric Attendance System (AEBAS)

संदर्भ : मुख्यालय कार्यालय का दि. 06.11.2023 का पत्रांक AN/II/3012/Misc./BAS
Reference: HQrs letter No: AN/II/3012/Misc./BAS, Dt: 06.11.2023.

@ @ @ @ @


आधार सक्षम बायोमेट्रिक उपस्थिति प्रणाली (AEBAS) के माध्यम से उपस्थिति दर्ज करने से संबंधित मुख्यालय कार्यालय के पत्र को सूचना एवं सख्त अनुपालन हेतु परिचालित किया जाता है ।

HQrs Office letter regarding marking of attendance through Aadhaar Enabled Biometric Attendance System (AEBAS) is circulated herewith for information and strict compliance.


(एम. सुभाष कुमार)
सहायक नियंत्रक (प्रशा)

प्रतिलिपि/Copy to:

- आई.टी. अनुभाग (स्थानीय) - परिपत्र को वेबसाइट पर अपलोड करने हेतु ।
IT Section (local) -- for uploading the circular on website


(के. रामकृष्णा)
वरिष्ठ लेखा अधिकारी (प्रशा)

“हर काम देश के नाम”

रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665703 Fax: 011-25674806, 25674821 email: aniii.cgda@nic.in



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आजादी का
अमृत महोत्सव

No. AN/III/3012/Misc./BAS

Dated: 06.11.2023

(MOST URGENT)

To

All PCsDA/PIFAs/CsDA/IFAs/RTCs
(Through E-Mail & CGDA WAN)

Sub: Marking of attendance through Aadhar Based Enable Biometric Attendance System (AEBAS).

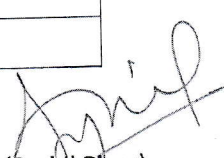
Please refer HQrs Office letter of even No. dated 27/06/2023 under which instructions of DoPT towards marking of attendance through AEBAS were issued.

2. However, it has come to notice that many Officers/Staff of field offices are not marking their attendance through AEBAS which has been adversely commented by the higher authorities.

3. Thus, it has been directed by the Competent Authority that Heads of Offices of field offices shall ensure that the Officers/Staff posted in their organization mark their attendance using AEBAS without fail.

3. It is also requested to furnish the action taken / current status on marking of attendance through AEBAS in respect of your organization as well as sub offices by 30/11/2023 in the format appended below.

Name of Organization	No. of employees registered	No. of employees not registered (reason for non – registration)	No. of employees marking their attendance through AEBAS	Remarks


(Sushil Riyar)
Sr. ACGDA (AN)