

	<p style="text-align: center;">भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, नं.1, स्टाफ रोड, सिकंदराबाद 009 - Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 (ई-मेल/email: secd-acsn-cda@nic.in) (वेब सयट /website : cdasecbad.ap.nic.in) दूरभाष/Tel: 040-27843385/Ext-213 फैक्स/Fax: 040-27810499</p>	
---	--	---

सं./No. A/III/13016/MER Corr./VOI.I

दिनांक/dt. 8th February, 2023.

सेवा में / To,

प्रभारी अधिकारी / Officers in Charge,

01. वे. ले. का) अ. श्रे (ई. एम. ई/PAO(ORs) EME, Secbad
02. वे. ले. का) अ. श्रे (ए ओ सि/PAO(ORs) AOC, Secbad
03. क्षेत्रीय लेखा कार्यालय)थलसेना(/AAO (Army), Visakhapatnam
04. सभी उप-कार्यालय / All Sub Offices,
सिकंदराबाद, विशाखापट्टनम, सुर्यलंका और एडुमलारम / Secunderabad /Visakhapatnam/
Suryalanka and Eddumailaram
05. सभी अनुभाग / All Sections
मुख्य कार्यालय / Main Office
स्थानीय / Local

विषय /Sub : Monitoring of expenditure – reg.

संदर्भ / Ref : HQrs UO No. A/B/III/11244/Bud.Mont dated 02.02.2023.

A copy of HQrs letter referred above on the subject is enclosed for information and strict compliance.

NO (Accounts) has been.

संलग्न / Encl: ऊपरोक्त अनुसार /as above

प्रतिलिपि/Copy to:-

✓ AO i/c, IT Section,
LOCAL

Sil -
(CH.V.RAMANA MURTHY)
Accounts Officer (A/Cs)

- with a request to upload this letter in CDA's website.

Eloy
(CH.V.RAMANA MURTHY)
Accounts Officer (A/Cs)



“हर काम देश के नाम”
कार्यालय रक्षा लेखा महानियंत्रक
Office of the Controller General Of Defence Accounts
उलान बटार रोड, पालम, दिल्ली छावनी-110010
Ulan Batar Road Palam, Delhi Cantt-110010
PH: 01125665548-787, email : hqaccounts.cgda@gov.in



Sub: Monitoring of expenditure: Reg

It is observed that allotment letters/re-appropriation letters are not being received at the Controller offices which inhibits proper monitoring of expenditure with reference to allotment. In some cases it was observed that allotments had been withdrawn from units, even though expenditure has already been incurred by them.

In order to streamline the procedure to ensure expenditure remains within budget allocation the following measures may be implemented :-

- Send on 7/2*
- (i) The withdrawal of funds (allotment) letter should depict both the units viz from which funds withdrawn and to which additional funds allocated alongwith the PCDA/CDA concerned for each, and be forwarded to both PCDA/CDA concurrently.
 - (ii) Requisition for additional Cash Assignment/S&S Imprest sent to Controller offices during the last quarter for the FY 2022-23 should indicate the Code Heads under which cash requisition (CA/Imprest) is sought, and confirm funds are available under the same.

This is issued with the approval of Addl. CGDA (SGD).

s/d
Jt.CGDA (A&B)

1. DG FP, Army, GS Branch, AHQ, New Delhi
2. Dte. of Naval Plans, NHQ, New Delhi
3. Dte. of FP, Air HQ, Vayu Bhawan, New Delhi
4. HQ IDS, Budget Dte, Room No. 1240, Hotel Ashok, New Delhi-110021
5. E-in-C's Branch, Army HQ, Kashmir House, New Delhi-110011
6. DG AFMS
7. AG Branch (ECHS)

UO No. A/B/II/11244/Bud Mont

Date: 02.02.2023

Copy to:

The PCsDA/CsDA : For information and necessary action please.

Signature
Sr.AO (A&B)