



कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद – 500009
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
No.1, STAFF ROAD, SECUNDERABAD-500009
दूरभाष/TELE: 040-27847957 EX: 315 फैक्स/FAX:040-27810499
ई-मेल/Email: secd-ansn-cda@nic.in



No. AN/I/1005/2022/Deputation

Dated: 29.12.2022

**CIRCULAR
(THROUGH WEB SITE)**

To

1. The Jt.CDA I/c, PAO(ORs)EME, Sec'bad.
2. The Group Officers (local).
3. The ACDA I/c, AAO(Army) Visakhapatnam.
4. The ACDA I/c, PAO(ORs)AOC, Sec'bad.
5. All Sections in Main Office.
6. All sub-offices located at
Secunderabad/Hyderabad/Eddumailaram/Suryalanka/Tirupathi.

**Sub :- Recruitment to the post of Assistant (Excluded) in the Ministry of
Defence, New Delhi on deputation basis - Regarding.**

HQrs office vide their Lr. No. AN/IX/9105/MoD/2022/Cir. dated 27.12.2022 has invited applications from volunteers amongst Sr.Auditors/Auditors for preparation of a panel of Sr.Auditors/Auditors for filling up vacancies of Assistant (Excluded) in Level-6 of the Pay matrix (Rs.35400- 112400/-) in Ministry of Defence, New Delhi on deputation basis.

In this connection, it is requested to download the circular from CGDA website and forward the applications of interested Sr. Auditors/Auditors who fulfill the eligibility criteria as per HQrs office letter cited above, to this office positively by 26.01.2023 for onward transmission to HQrs office.

Sd/-
Accounts Officer (AN)

Copy to:

The IT Section, Local - For uploading the same in the website.

ph w
Accounts Officer (AN)

“हर काम देश के नाम”



कार्यालय, रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS



उलान बटार रोड, पालम, दिल्ली छावनी – 10

ULAN BATAR ROAD, PALAM, DELHI CANTT.110010

Phone: 011-25665500/56 Fax: 011-25674777

email: admnix.cgda@nic.in

F. No. AN/IX/9105/MoD/2022/Cir.

Dated: 27.12.2022

To,

All PCsDA/PCA (FYs)/ CsDA/
CsDA (Training Estt.)/CENTRAD

(Through CGDA Website)

Sub: Filling up of post of Assistant (Excluded) in the Ministry of Defence, New Delhi on deputation basis-regarding.

Applications are invited from willing Sr. Auditors/Auditors of Defence Accounts Department (DAD) who are fulfilling the below mentioned criteria for preparation of a panel of Sr. Auditors/Auditors for filling up vacancies of **Assistant (Excluded) in Level-6 of the Pay Matrix (Rs 35400-112400/-) in Ministry of Defence, New Delhi** on deputation basis.

2. The **eligibility criteria** for the above post is as follows:

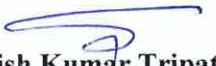
- i. Sr. Auditors of the DAD in Level-6 of the Pay Matrix (Rs. 35,400-112400/-)
- ii. Auditors of the DAD in Level-5 of the Pay Matrix (Rs. 29200-92300/-) with six years of regular service in the grade.
- iii. Maximum age limit for appointment by deputation shall not exceeding 56 years on the last date of receipt of applications.

Note: Sr. Auditors who are drawing pay in Level-7 or above (as per 7th CPC pay matrix) are not eligible for selection to the above post.

3. It is requested that the applications of all eligible/interested Auditors/ Sr. Auditors in your organisation with at least 2 years stay at the station may please be forwarded to HQrs office in the proforma enclosed (Annexure - I) and vigilance clearance/ integrity certificate (Annexure -II) so as to reach this HQrs office by **30.01.2023** positively.

4. While forwarding the names of volunteers to HQrs office, it may please be ensured that the individual meets the stated eligibility criteria and he/she has completed **mandatory “Cooling off” period of three years** in case the individual has recently served on a deputation post.

Encls: As above.


(Satish Kumar Tripathi)
Sr. AO (AN)

Application Proforma

1. Name and grade
2. Account No.
3. Pay Level in 7th CPC
4. Date of Birth
5. Date of appointment
6. Education qualification
7. Experience, if any
8. APAR Grading's 2017-18 2018-19 2019-20 2020-21 2021-22
9. Organization/Station/offices served with period in chronological order

Sl. No.	Office Served	Station Served	Organization	From	To

Sign. of candidate

Countersigned by

G.O. (AN)

Annexure-II

Integrity / Vigilance Clearance Certificate

This is to Certify in respect of Shri/Smt/Ms
serving in the office of..... that

- (i) after scrutinizing the service records of Shri/Smt/Ms working as, it is certified that there is no doubt about his / her integrity.
- (ii) no major / minor penalties have been imposed on him/her working as during the last ten years.
- (iii) Neither Vigilance Case / Disciplinary / Criminal proceedings are pending nor completed against Shri/Smt/Msworking as, He / She is clear from Vigilance angle.

Name and Desig. of the G.O. with Stamp