



कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड, सिकंदराबाद – 500009  
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
No.1, STAFF ROAD, SECUNDERABAD-500009  
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ई-मेल/Email: secd-ansn-cda@nic.in



No. AN/I/1144/Misc

Dated:15.12.2022

**CIRCULAR  
(THROUGH WEBSITE)**

To

1. The CDA, IT&SDC, Secuderabad.
2. The Jt.CDA I/c, PAO(ORs)EME, Sec'bad.
2. The Group Officers (local).
3. The ACDA I/c, AAO(Army) Visakhapatnam.
4. The ACDA I/c, PAO(ORs)AOC, Sec'bad.
5. All sub-offices located at  
Secunderabad/Hyderabad/Eddumailaram/Suryalanka/Tirupathi.
6. All SAOs/AOs in Main Office (Local).

Subject :- Filling up of the post of Registrar, Nehru Institute of Mountaineering (NIM), Uttarkashi, Uttarakhand. – Reg.

Reference: HQrs. Office letter No.AN/IX/9105/MoD/2022 Dated 14.12.2022.

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HQrs office vide letter cited under reference has invited applications from willing officers fulfilling the eligibility criteria as mentioned in the Annexure-I to HQR. Office letter cited, for the filling up of the post of **Registrar ( In Level-9 of Pay Matrix as per 7<sup>th</sup> CPC)**, Nehru Institute of Mountaineering (NIM), Uttarkashi, Uttarakhand on deputation basis.

In this connection, it is requested to forward the applications of interested Officers who fulfill the eligibility criteria, along with supporting documents in the prescribed proforma enclosed (Annexure-II), to this office positively by **28.12.2022** for onward transmission to HQrs office.

Encl: As Above

*Sd/-*  
(S.Vatsala)  
Asst. Controller (AN)

Copy to:

The IT Section, Local - For uploading the same in the website.

*K. Ramakrishna*  
(K. Ramakrishna)  
Accounts Officer (AN)

“हर काम देश के नाम”

कार्यालय, रक्षा लेखा महानियंत्रक



OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार रोड, पालम, दिल्ली छावनी – 10

ULAN BATAR ROAD, PALAM, DELHI CANTT. 110010

Phone: 011-25665500/56 Fax: 011-25674777

email: admnix.cgda@nic.in

F. No. AN/IX/9105/MoD/2022

Dated: 14.12.2022

To

All PCsDA/PCA (FYs)/ CsDA/  
CsDA (Training Estt.)/CENTRAD  
AN-IV Section (Local)

**Subject: - Filling up of the post of Registrar, Nehru Institute of Mountaineering (NIM), Uttarkashi, Uttarakhand.**

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The services of one officer of this department are required in the office of **Nehru Institute of Mountaineering (NIM), Uttarkashi** for the post of **Registrar (In Level-9 of Pay Matrix as per 7<sup>th</sup> CPC)** on deputation basis.

2. The details of the post and the required qualifications, experience etc. that a candidate should possess are mentioned in the **Annexure-I** (enclosed).
3. The terms & condition of the subject deputation will be as per provisions of Deptt of Personnel & Trg OM.No6/8/2009-Estt (Pay-II) dated 17/6/2010 as amended from time to time.
4. It is requested that the applications of the interested and eligible officers in the proforma enclosed (**Annexure-II & III**) along with the attested copies of APARs for the last 5 years (from 2017-18 to 2021-22) and Vigilance / Disciplinary clearance certificate may be forwarded so as to reach this HQrs office by **30 Dec 2022**.
5. While forwarding the names of volunteers to HQrs office, please ensure that the concerned officials / volunteers for deputation has **completed mandatory “Cooling off” period of three years in case the officials has recently served on a deputation post.**
6. The interested officials can download the Circular from CGDA Web site and apply through proper channel.

(Satish Kumar Tripathi)  
AO (AN)

**Nehru Institute of Mountaineering  
Uttarkashi, Uttarakhand**

Website :www.nimindia.net

Phone:01374-222123 / 224663

**Vacancy circular.**

Nehru Institute of Mountaineering, Uttarkashi, Uttarakhand an autonomous body under Ministry of Defence invites applications for filling up **one** post of Registrar in the Pay Matrix Level-9 (Pre-revised Pay Band II Rs. 9300-34800 plus Grade pay of Rs.5400/-) on **deputation basis**. The eligibility criteria and qualifications for this post are as follows:

Number of vacant posts	Eligibility Criteria
01	<p>Officers of the Central Government, State Government, Autonomous Bodies, PSUs / Central Academic Institutions</p> <p>a) (i) Holding analogous post on regular basis OR (ii) With three years regular service in the pay matrix Level 8 (pre-revised Pay Band-II Grade Pay Rs.4800) OR (iii) With five years regular service in the pay matrix Level 7 (pre-revised Pay Band-II Grade Pay Rs.4600)</p> <p>b) (i) Successful completion of training in the Accounts Wings of the Central/State Govt. Organisation. (ii) A pass in SAS or equivalent examinations conducted by Central/State Government Agencies</p> <p>(c) <b>Should have knowledge and experience in the following areas:</b></p> <p>(i) Accounts: Handling all types of accounting transactions; preparation of budget estimates; expenditure control; preparation of annual accounts such as Income and Expenditure and Balance sheet</p> <p>(ii) Administration: Dealing with Service and Personnel Matters, RTI matters and Court Cases etc.</p>

2. The Registrar is a Staff Officer to the Principal and functions as an advisor to him in matters relating to Accounts and Establishment/Administration.

Application for the post of Registrar in Nehru Institute of Mountaineering, Uttarkashi, Uttarakhand on deputation basis  
(Since this vacancy is to be filled up on deputation basis, **private candidates are not eligible**)

1	Name				
2	Date of Birth				
3	Present Post				
4	Date from which the present post is held on regular basis				
5	Present place of posting				
6	Service/Parent cadre to which belong				
7	Date of joining of service				
8	Level in the Pay matrix of the present post				
10	Present Basic Pay				
11	Pay Band / Grade Pay in pre-revised pay structure				
12	Whether the eligibility criteria prescribed for the post is satisfied				
13	Contact details: Mobile/Office /e-mail id:				
14	Educational/Professional Qualification (Please mention Graduation Level and Other)				
	Sl.No.	Qualification	Subject	Year/Division	Institution/University/ Place/Country
15	Details of Experience/employment (Please attach a separate sheet, if required)				
	S. No.	Office	Post held	From	To
					Pay band alongwith Grade Pay
16	Date of retirement under the Service rules applicable to the applicant				
17	Training (s) undergone				

Certified that information furnished above by me is correct in all respect to the best of my knowledge and belief.

Date :  
Place

(Signature of the Candidate)

(To be filled up by the cadre controlling authority)

Office of .....

F.No. ....

Date .....

1. The applicant, if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer in Annexure.I have been checked from office records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No vigilance case is pending / contemplated against the Officer.
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, Penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up to date APARs for the last 5 years are enclosed. Photocopies of APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature .....

Name, Designation & Tel. Of the forwarding Officer

(Office Seal)

Date :

Place :