
	<p style="text-align: center;"> भारत सरकार / Govt of India रक्षा मंत्रालय / Min of Defence रक्षा लेखा नियंत्रक, नं.1, स्टाफ रोड, सिकंदराबाद 009 - Controller of Defence Accounts No.1, Staff Road, Secunderabad - 09 (ई-मेल/email: secd-acsn-cda@nic.in) (वेब सयट /website : cdasecbad.ap.nic.in) दूरभाष/Tel: 040-27843385/Ext-213 फैक्स/Fax: 040-27810499 </p>	
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सं./No. A/II/13020/Vol-XII

दिनांक/dt. 01.9.2022.

सेवा में / To,
प्रभारी अधिकारी / Officers in Charge,

01. वे. ले. का) अ. श्रे (ई. एम. ई/PAO(ORs) EME, Secbad
02. वे. ले. का) अ. श्रे (ए ओ सि/PAO(ORs) AOC, Secbad
03. क्षेत्रीय लेखा कार्यालय)थलसेना(/AAO (Army), Visakhapatnam
04. सभि उप-कार्यालय / All Sub Offices,
सिकंदराबाद, विशाखापट्टनम, सुर्यलंका और एदुमलारम / Secunderabad /Visakhapatnam/
Suryalanka and Eddumailaram
05. सभि अनुभाग / All Sections
मुख्य कार्यालय / Main Office
स्थानीय / Local

विषय /Sub : Booking of Expenditure Under Correct Category Code to be prefixed to Relevant Service Heads.

संदर्भ / Ref : O/o CGDA HQRs. Ir. No.A/B/I/13626/CHB-Prefix/Vol-V dated 31.8.2022

उपर्युक्त विषय पर मुख्यालय पत्र की एक प्रति जानकारी, मार्गदर्शन और सख्त अनुपालन के लिए इसके साथ अग्रेषित की जाती है

A copy of HQRs letter referred above on the subject is enclosed for information and compliance.

ACDA has seen.

संलग्न / Encl: ऊपरोक्त अनुसार /as above


CH. V. RAMANA MURTHY
Accounts Officer (A/Cs)

प्रतिलिपि / Copy to:

AO i/c,

IT Section,

LOCAL

- with a request to upload this letter in CDA's website.


CH. V. RAMANA MURTHY
Accounts Officer (A/Cs)



कार्यालय रक्षा लेखा महानियंत्रक
CONTROLLER GENERAL OF DEFENCE ACCOUNTS
उलान बटार मार्ग, पालम, दिल्ली छावनी
ULAN BATAR MARG, PALAM, DELHI CANTT-110010
Tel: 011-25665548, 25665583/584, 25665736/737 Fax: 011-25674786
(Email ID - hgaccounts.cgda@gov.in)



No. A/B/I/13626/CHB-Prefix/Vol- V

Dated: 31.08.2022

To,

The All PCsDA/CsDA

Sub: Booking Of Expenditure Under Correct Category Code To Be Prefixed To Relevant Service Heads.

Category prefix codes allotted in the Classification Hand Book (2019 Edn) are for identification of the specific type of expenditure incurred under Service Heads by various Services.

2. However, it has been brought to the notice of the HQrs office by HQ IDS that Category prefixes as assigned for HQ IDS are not appropriately prefixed to the relevant Service Heads resulting in incorrect position about expenditure incurred. The very purpose of opening of these category codes is defeated if the same are not used properly to the relevant Service Heads. Therefore, steps need to be taken to ensure that category codes are used in all relevant cases in a proper manner. At present, the category prefixes assigned for HQ IDS are enclosed as Annexure-A.

3. In order to ensure that correct data on compiled actual are generated for user requirements for monitoring the progress of expenditure and also for budget forecasts, it is of paramount importance that the category prefixes are used correctly with relevant Services Heads. It is, therefore, requested that necessary directions be issued to the concerned officers/staff of all the Sections/Sub Offices under your jurisdiction to ensure correct usage of category prefixes to relevant Service Heads. It is also enjoined upon that the prefixes prescribed in Pamphlet of RDR Heads may not be used with Service Heads opened in Classification Hand Book - 2019.

This is issued with the approval of Jt. CGDA (Accounts).

Sr. Dy. CGDA (Accounts)

Sl. No.	Prefix Category Code	Nature of Expenditure
1.	33	DIPAC Project
2.	36	HQrs IDS
3.	37	Defence Intelligence Agency (DIA including ADGSI & DIPAC)
4.	38	SFC
5.	61	DCyA
6.	77	Armed Forces Special Operation Division (AFSOD)
7.	81	CDM
8.	94	ANC
9.	95	NDA
10.	96	DSSC
11.	97	MILIT
12.	98	DSCC
13.	25	IGST
14.	26	IGST (on import)
15.	27	CGST
16.	28	SGST / UTGST
17.	44	GeM
18.	34	Covid-19 (During Pandemic situation of the Country)