

No. AN/III/1045/Gen

Dated: 04.02.2022

CIRCULAR - through web site

To

The CDA IT&SDC
The Jt. CDA I/c, PAO (ORs) EME, Secunderabad
The ACDA I/c, PAO (ORs) AOC, Secunderabad
The ACDA I/c, AAO (Army) Visakhapatnam
All GOs in Main Office (Local)
All SAOs / AOs & All sections of Main office (Local)
The SAO NCC Directorate AP & T.
The SAO CCE (R&D) Secunderabad
All Sub offices at Secunderabad / Hyderabad / Suryalanka / Eddumailaram

Subject: Special cleanliness drive.

Reference: (i) Hqrs office F.No. Estt.-Coord/3012/Misc./e-Samiksha dated 12.01.2022.
(ii) Hqrs office F.No. Estt.-Coord/3012/Misc./e-Samiksha dated 01.02.2022.

Please refer to Hqrs office circulars cited under reference regarding special cleanliness drive. All Heads of the offices are requested to carryout cleanliness campaign dedicatedly for 03 hours on every Wednesday at a suitable time and furnish action taken report to Main Office **by 05:00 PM every Wednesday** positively for compilation and onward submission to HQrs office.

GO (AN) has seen.

(G Gangadhara Kumar)
Sr. Accounts Officer (AN-III)

Copy to: IT Section. - For uploading in CDA Secunderabad web site.

(G Gangadhara Kumar)
Sr. Accounts Officer (AN-III)