



Government of India
(Ministry of Defence)
Office of the Controller of Defence Accounts
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हर एक काम देश के नाम / Har Ek Kaam Desh Ke Naam
(Through CDA Sec-bad Website)

No. AN/III/2001/BUD/BE 2021-22

Dated: 24.06.2021

The Controller, IT & SDC Office Secunderabad	The Dy. CDA I/c PAO (ORs) EME Secunderabad	ACDA I/c PAO (ORs) AOC Trimulgherry Secunderabad-15
DCDA I/c IFA 43/44, ED Secunderabad-15	The ACDA I/c Area Accounts Office (Army) CE(Navy) Compound, Station Road Visakhapatnam 530 004	

Sub: Curtailing avoidable expenditure 20% reduction in Controllable expenditure.

Ref: HQRs Letter No. AN/VII/7033/Misc/Corr.2021-22 dated 23.06.2021.

With reference to the Ministry of Finance, Department of Expenditure OM No. 7(1)E.Coord/2020 dated 10.06.2021, all Ministries/departments are requested to take steps to avoidable non-scheme expenditure and aim for 20% reduction in controllable expenditure. A suggestive list of object heads of controllable expenditure is also enclosed for reference. Expenditure related to containment of the Covid-19 pandemic is excluded from the scope of this order.

In this regard, HQRs Office has directed the Offices to follow strict compliance in curtailing avoidable expenditure and the progress report in this regard may be forwarded to this section by 30.06.2021 for onward submission to HQrs Office.

GO (AN) has seen.

Sr. Accounts Officer (AN-III)

Copy to:

1. IT Section. - With the request for uploading in CDA, Sec'bad website.
(Local)
2. AN-Pay - With the request for submission of progress report as mentioned above.
(Local)

Sr. Accounts Officer (AN-III)



कार्यालय, रक्षा लेखा महानियंत्रक
उलन बटार रोड, पालम, दिल्ली छावनी - 110010
Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt- 110010



No. AN/VII/7033/Misc/Corr. 2021-22

Dated:- 23.06.2021

To

The All PCsDA/PCA(Fys)/Pr. IFAs/IFAs/CsDA

(Through CGDA Website)

Subject :- Curtailing avoidable expenditure; 20% reduction in controllable expenditure.

A copy of Ministry of Finance Department of Expenditure OM No. 7(1)E.Coord/2020 dated 10.06.2021 alongwith enclosure on the above subject is forwarded herewith for strict compliance please. The progress report of the action taken may be forwarded to this office for onward submission to Ministry.

(Sushil Kumar)

Sr. Accounts Officer (AN)

Copy to :-

IT&S Wing :- for uploading on CGDA Web site.

(Sushil Kumar)

Sr. Accounts Officer (AN)

A Suggestive List of Object Heads and their Codes under which expenditure Shall be controlled

Code	Description
03	Overtime allowance
05	Rewards
11	Domestic Travel Expenses
12	Foreign Travel Expenses
13	Office Expenses
14	Rents, Rates and Taxes
15	Royalty
16	Publications
20	Other Administrative Expenses
21	Supplies and Materials
23	Cost of Ration
24	POL
25	Clothing and Tentage
26	Advertising and Publicity
27	Minor Works, Maintenance
30	Service or Commitment Charges
31	Grants-in-aid General
32	Contribution
50	Other Charges