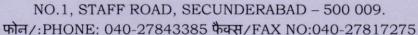


कार्यालय नियंत्रक रक्षा लेखा :

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS नं. 1 स्टाफ रोड, सिकंदराबाद -500 009



Mail Id: secd-paysn-cda@nic.in

No. Paytech/4073/Various Allow's/(Civ)



Date:17/06/2021

CIRCULAR

To

- 1. All AO/AAO GE/AGE Offices under CDA, Secunderabad.
- 2. Pay Section J, II, III & Medical Section Local.
- 3. The officer-in-charge, RAO (MES) Secunderabad.
- 4. The officer-in-charge, LAO (A) & LAO (B) Secunderabad.
- 5. AAO (Army), Visakhapatnam.
- All units.

Sub: Report on Pay and Allowances for the QE 06/2021-reg,

Quarterly Report on Actual expenditure incurred on pay and allowances in respect of Defence Civilians for Qe 06/2021 is due by 30th of the following month to the Ministry of Finance, Department of expenditure, New Delhi. While preparing report following points may please be noted.

- (a) Telephone (Rent & Calls), Purchase of Vehicles, Fuel and Maintenance of staff cars etc. Should be shown separately.
- (b) Correctness of all columns should be ensured.

The subject report may please be furnished by 09/07/2021 by Mail to secd-paysn-cda@nic.in in prescribed format (copy enclosed) so as to enable this office to consolidate and furnish the same to the Ministry of Finance, Department of expenditure, New Delhi and our Hgrs within stipulated time.

> Sr. Accounts Officer (Pay Tech)

Copy to:-

AO IT Section

Local

For uploading the same on the WEB SITE of CDA, Secunderabad.

Sr. Accounts Officer (Pay Tecn)