



कार्यालय रक्षा लेखा नियंत्रक :

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

नं. 1 स्टाफ रोड, सिकंदराबाद -500 009

NO.1, STAFF ROAD, SECUNDERABAD - 500 009.

फोन/PHONE: 040-27843385 फैक्स/FAX NO:040-27817275

Email: secd-acsn-cda@nic.in cda-secd@nic.in



IMPORTANT ACCOUNTS SECTION CIRCULAR

A/I/BUDGET ALLOTMENT /SBICMP/2021

Dt. 11/02/2020

To

✓ All Group Officers (Main Office)
The DCDA I/C, PAO(Ors)EME
The ACDA I/C, PAO(Ors)AOC
The ACDA I/c, Area Accounts Office, Visakhapatnam,
All sections in Main Office
All AOs GE in Hyderabad/Secunderabad/Vizag
AAOs AGE Surya lanka/Eddumailaram

Subject:- Allotment -Expenditure Report.

###

In the monthly conference held on 11/02/2021 Hon'ble CDA has desired that the presentation on the Budget allotment and expenditure in r/o CDA Secunderabad should cover all the Sections of Main Office , PAOs, and GEs/AGEs (including DGNP).

It is, therefore, requested to furnish the following information every month **by last working day of the month** as per the following prescribed format through Accounts Section e-Mail Id : secd-acsn-cda@nic.in.

| Name of the Office | | | | Name of the Section | | |
|--------------------|-----------|-----------|-------------|----------------------------------|------------------------|---------|
| Section Code | | | Month | | Year | |
| Description | Code Head | Allotment | Expenditure | Amount processed through SBI CMP | Reasons for difference | Remarks |
| a | | b | c | d | e = c-d | f |
| | | | | | | |

This report may be included in the Reports and Return Chart of your section / office.

It may be ensured that the expenditure mentioned in column 'c' of the above table is to be filled with reference to code head 93/020/91 operated by your office /section. In case no allotment is received and only expenditure is incurred the same may be mentioned in the Remarks column as the information given by your Office/Section is to be tallied with the data received from the Banks.

...2..

:: 2 ::

It is once again requested that the above information may be furnished by the last working day of month.

Please acknowledge receipt.

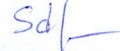
GO (A/cs) has seen.



(P. SHRINIVAS MURTHY)
Accounts Officer (A/cs)

Copy to:-

1. IT Section (local) ... for uploading in the
CDA, Secunderabad website.
2. E Section (local) ... for disseminating the information
among all GEs /AGEs/DGNP.



(P. SHRINIVAS MURTHY)
Accounts Officer (A/cs)